**Briarcliff Parent****Involvement Policy 2014-2015**

We at Briarcliff Elementary believe that it is important for both the parents and the school community to work together to ensure student success. In order to support this valuable home-school collaboration, we will:

1. Hold an **annual public meeting** in September when we share:

* An overview of the Title I Intervention Program
* A description of student, parent, and teacher responsibilities
* Ask for parent comments on policy and make any necessary changes to policy

1. Offer a **flexible number of parent meetings** throughout the year and:

* Provide childcare when needed
* Explore various groupings for meetings (by grade level, English and non-English speakers, etc.)
* Provide translators

1. Provide a **process for parent input in planning and review of programs and policy** by:

* Conducting an annual parent survey
* Forming a Parent Advisory Group
* Encouraging parent membership on School Improvement committees (Reading, Math, Parental Involvement)
* Provide a time for parents to discuss current questions and concerns regarding reading

1. Provide parents with information **in a timely manner** by:

* Notifying parents at least 2 weeks in advance of meetings, and using multiple means of contact (calendar, note, phone)
* Communicating with parents about their child’s progress as the need arises

1. Provide **opportunities for parents to participate** by:

* Providinging resources for parent check-out from the Media Center related to parenting issues
* Inviting parents to visit Intervention classrooms
* Encouraging parents to volunteer in classrooms
* Inviting parent volunteers to attend District Title I meetings and then share ideas with parents at Briarcliff

1. **Describe reading strategies** used in our reading intervention program through:

* **Reading Connections** available monthly on Briarcliff’s Intervention website
* Collaborative parent conferences